



2710 WINONA AVENUE  
BURBANK, CA 91504

T 818.847.0040  
F 818.847.0048  
www.csatf.org

## 2018/2019 Vendor Provided Training Skills Training Application

This application packet consists of the following three (3) forms:

- Skills Training Application
- Course Selection Form
- Reimbursement Policy and Request Form (submit after course has been completed)

**Eligibility:**

- For Roster classifications, you must be active on the Roster for the applicable Local and classification, with an unexpired Form I-9 and be in compliance with Safety Pass training requirements. You may check your status at: [www.csatf.org](http://www.csatf.org), left navigation under Online Roster, click on General Access.
- For Non Roster classifications, you must be reflected on the Online Roster in the applicable Local and classifications and be in compliance with Safety Pass training requirements. If your name is not reflected on the Online Roster, you must provide proof of at least 30 workdays, of applicable and signatory employment within the past two years, in the form of either an employment verification letter from a payroll company or employer with exact work dates, Local number, job classification, and Social Security number **or** copies of pay stubs with actual work hours/dates (sick, vacation, holiday and travel time are not eligible), Local number or code, and job classification. More than one form of employment verification may be needed.

Your Skills Training Application **must** be approved by CSATTF **prior** to taking the requested course. You will receive written notification, via email, from CSATTF indicating approval or denial. Approved applications will have expiration dates. **Training must begin on or before the expiration date indicated on your notification of approval.**

**Guidelines for Reimbursement of 2/3 of Course Cost:**

Reimbursement is subject to the Reimbursement Policy, as set forth on the "Reimbursement Policy and Request Form." The course must have been pre-approved by CSATTF and must be successfully completed to be eligible for reimbursement. Receipts for cash payments are not eligible for reimbursement. The reimbursement request form must be completed and submitted to CSATTF with supporting documentation within 45 days after the course completion date.

**All forms must be completed, signed, and returned as instructed below. Submit one application packet for each requested course. No more than 6 applications can be active at any given time. Please allow 1-2 weeks for processing.**

Print all information completely and legibly. Personal information will be updated accordingly.

Name: \_\_\_\_\_ Last four digits of SSN\*: \_\_\_\_\_  
\*First time applicants must provide full SSN

Local: \_\_\_\_\_ Classification: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell #:  (None) ( ) - Home #:  (None) ( ) - Email:  (None)

Course #: \_\_\_\_\_ Course Name: \_\_\_\_\_  
(Please write course name exactly as it appears on the Course Selection Form)

Vendor: \_\_\_\_\_ Start date if known: \_\_\_\_\_

**I have read, understood and agreed to all the terms and conditions listed above:**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Return all forms to CSATTF via email to [skillstraining@csatf.org](mailto:skillstraining@csatf.org), in person, by fax or mail.**

CSATTF Attn: Skills Training  
2710 Winona Avenue  
Burbank, CA 91504

Phone Number: 818.847.0040 extension 1260  
Fax Number: 818.847.0048

**For Office Use Only**

Form I-9 Exp. Date: \_\_\_\_\_ Safety Pass Compliant: \_\_\_\_\_ Completed by: \_\_\_\_\_

Skills Training Application Expires: \_\_\_\_\_ Approved  Denied

**Contract Services Administration Training Trust Fund ("CSATTF")  
2018/2019 Approved Skills Training - Local #705, 800, 839 & 892**

**Course Selection Form (One selection per form, you MUST check one and only one selection)**

**Concept Design Academy (CDA)**

Class #F-001	Visual Communication 1: Dynamic Sketching	\$ 850.00	Class #I-011	Intro to Vehicle Design	\$ 800.00
Class #F-002	Intro to Perspective	\$ 750.00	Class #I-012	Vehicle and Mechs	\$ 800.00
Class #F-003	Analytical Figure Drawing	\$ 780.00	Class #I-012A	Human and Mechs	\$ 800.00
Class #F-004	Head and Figure Drawing	\$ 780.00	Class #I-013	Cinematic Storyboard	\$ 870.00
Class #F-004A	Figure Drawing with the Reilly Method	\$ 750.00	Class #I-013A	Intro to Storyboard	\$ 870.00
Class #F-005	Animal Anatomy	\$ 750.00	Class #I-014-A	Intro to Story Development	\$ 870.00
Class #F-006	Sketching for Environment	\$ 750.00	Class #I-014-B	Story Development for Animation	\$ 1,050.00
Class #F-007	Sketching for Character Design	\$ 750.00	Class #I-015	Intro to Form Language	\$ 800.00
Class #F-008	Intro to Figure Painting	\$ 780.00	Class #I-016	Film Costume Design	\$ 800.00
Class #F-009	Color & Lighting	\$ 780.00	Class #I-016A	Character & Costume Design	\$ 800.00
Class #F-09A	Color Harmony Through Life Studies	\$ 780.00	Class #I-017	Intro to Entertainment Design	\$ 800.00
Class #F-009B	Gouache Color Study	\$ 750.00	Class #I-018	Intro to Matte Painting	\$ 800.00
Class #F-010	Landscape Painting	\$ 800.00	Class #I-019	Matte Painting 2	\$ 800.00
Class #F-011	Digital Landscape Painting	\$ 850.00	Class #I-020	Creature Design 2	\$ 800.00
Class #F-012	Figure Quick Sketch	\$ 780.00	Class #I-021	Intro to Animation	\$ 800.00
Class #F-012A	Intro to Figure Drawing	\$ 780.00	Class #I-022	Color Script Design	\$ 800.00
Class #F-013	Head and Hands Drawing	\$ 780.00	Class #I-023	Intro to Comics	\$ 800.00
Class #F-014	Head Drawing	\$ 780.00	Class #I-024	Intro to Toy Design	\$ 800.00
Class #F-015	Costume & Drapery Drawing	\$ 780.00	Class #I-025	Intro to Product Design	\$ 800.00
Class #F-015A	Costumed Gesture Drawing	\$ 780.00	Class #I-027	Intro to Book Design	\$ 800.00
Class #F-016	Long Pose Figure Drawing	\$ 780.00	Class #I-028	Intro to Motion Graphics	\$ 800.00
Class #F-016A	Analytical Figure Drawing 2	\$ 780.00	Class #I-029	Color & Lighting Design for Animation	\$ 840.00
Class #F-017	Advanced Drawing for Illustration	\$ 850.00	Class #I-030	Children's Book Illustration	\$ 800.00
Class #F-018	Comparative Anatomy	\$ 780.00	Class #A-001	Advanced Visual Communication	\$ 800.00
Class #F-019	Sculptural Anatomy	\$ 780.00	Class #A-002	Visual Development for Animation	\$ 800.00
Class #F-020	Head Painting	\$ 780.00	Class #A-003	Advanced Entertainment Design	\$ 800.00
Class #F-021	Visual Communication 2	\$ 850.00	Class #A-004	Advanced Storyboard	\$ 900.00

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Class #I-001	Composition & Cinematography	\$ 800.00		Class #A-004A	Story Development, The Sequel	\$ 1,100.00
Class #I-002	Intro to Environment Design	\$ 800.00		Class #A-004B	Cinematic Storyboard 2	\$ 900.00
Class #I-002A	Background Design for Animation	\$ 800.00		Class #A-005	Advanced Digital Illustration	\$ 800.00
Class #I-002B	Architecture for World Building	\$ 800.00		Class #A-006	Animation Projects	\$ 2,400.00
Class #I-003	Environment Design	\$ 800.00		Class #A-007	Game Design Projects	\$ 2,400.00
Class #I-003A	Environment Design for Games	\$ 800.00		Class #A-008	Color Key Design for Production	\$ 800.00
Class #I-004	Intro to Digital Painting	\$ 800.00		Class #D-001	Zbrush Character Creation	\$ 850.00
Class #I-005	Figure Invention for Animation	\$ 800.00		Class #D-002	Modo for Concept Design	\$ 850.00
Class #I-005A	Animated Performance for Storyboarding	\$ 800.00		Class #D-003	Intro to Maya	\$ 850.00
Class #I-006	Intro to Character Design	\$ 800.00		Class #D-004	Intro to Flash Animation	\$ 800.00
Class #I-007	Key Frame Illustration	\$ 800.00		Class #D-005	Intro to Video Editing	\$ 800.00
Class #I-008	Digital Illustration	\$ 800.00		Class #D-006	Intro to Sound Design	\$ 800.00
Class #I-008-A	Design & Composition for Illustration	\$ 800.00		Class #D-007	Intro to Digital Printing	\$ 850.00
Class #I-008-B	Card & Cover Illustration	\$ 800.00		Class #X-002	Entertainment Copyright 101	\$ 800.00
Class #I-009	Costume & Creature Design	\$ 800.00		Class #X-003	History of Illustration	\$ 800.00
Class #I-010	Character Design 2	\$ 800.00		Class #X-004	History of Film	\$ 800.00
Class #I-010A	Character Design for Games	\$ 800.00				
<b>Computer Graphics Master Academy (CGMA)</b>						
2D1110	Perspective	\$ 699.00		3D0010	Intro to Production Modeling	\$ 499.00
2D1111	Dynamic Sketching 1	\$ 699.00		3D2211	Introduction to Environment Art	\$ 998.00
2D1112	Dynamic Sketching 2	\$ 699.00		3D2213	Introduction to Marvelous Designer	\$ 499.00
2D1113	Analytical Figure Drawing	\$ 699.00		3D2221	Hard Surface Modeling for Films	\$ 998.00
2D1114	Animal Drawing	\$ 699.00		3D2225	Stylized Characters (Zbrush & Maya)	\$ 998.00
2D1115	Fundamentals of Design	\$ 699.00		3D2226	Creature Design for Production	\$ 998.00
2D1116	Environment Sketching	\$ 699.00		3D2229	Interior Design for Maya	\$ 669.00
2D1117	Digital Painting	\$ 699.00		3D2231	Lighting for Films	\$ 998.00
2D1118	Fundamentals of Character Design	\$ 699.00		3D2214	UE4 Modular Environments	\$ 998.00
2D1119	The Art of Color and Light	\$ 699.00		3D2215	Intro to Substance for Environments	\$ 499.00

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2D2210	Head Drawing and Construction	\$ 699.00	3D2216	Hair Creation and Styling	\$ 749.00
2D2211	Character Design for Animation	\$ 699.00	3D5510	Body Mechanics	\$ 699.00
2D2212	Costume Design	\$ 699.00	3D5512	Absolute Beginners	\$ 699.00
2D2213	Character Design for Production	\$ 699.00	3D5515	Scripting & Tool Dev. For Maya	\$ 699.00
2D4414	Digital Portrait Painting	\$ 699.00	2D5516	Lighting and Shading with Arnold for Maya	\$ 499.00
2D2214	Storyboarding for Animation	\$ 699.00	3D5517	Nuke Compositioning for 3D Artists	\$ 699.00
2D2215	Art Direction for Charater Designers	\$ 699.00	3D5518	Concept Art: From 2D to 3D	\$ 699.00
2D2216	Creature Design for Film	\$ 699.00	3D5519	Photogrammetry	\$ 499.00
2D2217	Character Design for Film	\$ 699.00	3D5520	Cloth Simulation	\$ 699.00
2D4415	Narrative Illustration	\$ 799.00	3D5522	Becoming a Better Artist	\$ 599.00
2D4416	The Art of Composition	\$ 699.00	3D5523	Character Facial Rigging for Production	\$ 699.00
2D3310	Fundamentals of Architecture Design	\$ 699.00	3D5524	Intro to Digital Matte Painting	\$ 699.00
2D3311	Fundamentals of Environment Design	\$ 699.00	3D5525	Rigging Techniques: Cartoon to Realistic	\$ 699.00
2D3312	Environment Sketching for Production	\$ 699.00	3D5526	Advanced Matte Painting	\$ 699.00
2D3313	Environment Design 1	\$ 699.00	3D5527	Biomedical Imaging in 3D	\$ 699.00
2D3314	Environment Design 2	\$ 699.00	3D5528	Environment Modeling	\$ 699.00
2D3315	Visual Development for Animation	\$ 699.00	3D5529	2D Concept Art - Creature Design	\$ 599.00
2D3316	Matte Painting	\$ 699.00	3D5530	Rigging the Body	\$ 649.00
2D2218	Drawing and Rendering Techniques for Hardware Design	\$ 699.00	3D5531	Animation for Crowds	\$ 649.00
2D3317	Vehicle and Mech Design	\$ 699.00	3D5532	Advanced Environment Design for Film	\$ 649.00
2D4411	2D Animation: Body Mechanics	\$ 699.00	3D5533	Compositioning in NUKE	\$ 649.00
2D4417	Figure Drawing: Anatomy of Style	\$ 699.00	3D5534	Creating and Styling CG Hair	\$ 649.00
2D4419	Color Key and Color Script Illustration for Animation	\$ 699.00	3D5536	Digital Figure Painting	\$ 599.00
2D4421	Environment Painting	\$ 700.00	3D5537	NukeX, NukeStudio & Modo in Commercials	\$ 699.00
2D4422	Advanced Rendering Techniques for Environments	\$ 701.00	3D5538	Environmental Texturing	\$ 649.00
2D4413	Anatomy of Clothing	\$ 699.00	3D5539	Creating Comics: Drawing & Sketching	\$ 649.00
2D4414	Character Illustration for Film	\$ 699.00	3D5540	Animating Creatures	\$ 699.00

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3D1110	Intro to Production Modeling	\$ 749.00	3D5541	3D Character Design	\$ 999.00
3D1111	Anatomy for Production	\$ 1,498.00	3D5542	Introduction to Environment Design for Film	\$ 649.00
3D1112	Animal Anatomy	\$ 749.00	3D5543	Asset Creation	\$ 699.00
3D1113	Creature Sculpting	\$ 749.00	3D5545	Creating Comics: Illustration & Composition	\$ 649.00
3D1114	Character Casting	\$ 1,498.00	3D5546	Realistic Character Texture Painting in Mari	\$ 649.00
3D1115	Texturing	\$ 749.00	3D5549	Intro to Rigging	\$ 998.00
3D1116	Texturing for Film/Cinematics	\$ 749.00	3D5550	Mechanical Rigging	\$ 699.00
3D1117	Character Creation for Films/Cinematics	\$ 1,498.00	3D5556	Motion Graphics	\$ 699.00
3D1118	Character Creation for Games	\$ 1,498.00	3D5557	Storytelling with Previs	\$ 699.00
3D2210	Intro to Maya	\$ 998.00	3D5558	Procedural Modeling in Houdini	\$ 699.00
<b>Los Angeles Academy of Figurative Art (LAAFA)</b>					
<b>LAAFA Online</b>					
N/A	Drawing for Imagination	\$ 495.00	N/A	Color Theory	\$ 495.00
N/A	Color and Composition	\$ 495.00	N/A	Methods and Materials	\$ 495.00
N/A	Painting From Life (Emphasis on Drapery and Folds)	\$ 495.00	N/A	Classical Painting Collection	\$ 495.00
N/A	2D Anatomy	\$ 495.00	N/A	Portrait Painting Collection	\$ 495.00
N/A	3D Anatomy/Ecorche	\$ 495.00	N/A	Figure Painting Collection	\$ 495.00
N/A	Animal Anatomy - Imaginatomy	\$ 495.00	N/A	Introduction to Drawing Collection	\$ 495.00
N/A	Figure Construction	\$ 495.00	N/A	Introduction to Painting Collection	\$ 495.00
N/A	Portraiture Drawing in Charcoal	\$ 495.00	N/A	Beginning Drawing Fundamentals	\$ 495.00
N/A	Introduction to Environments	\$ 495.00	N/A	Sculpting a Character in Clay	\$ 395.00
N/A	Dynamic Color Sketching for Entertainment	\$ 495.00	N/A	Perspective	\$ 495.00
N/A	Introduction to Character Design	\$ 495.00	N/A	Sculpting 1	\$ 495.00
N/A	Visual Development Fundamentals	\$ 495.00	N/A	Head, Hands and Costume Drawing	\$ 495.00
N/A	Beginning Composition	\$ 495.00	N/A	Figure Construction 2	\$ 495.00
N/A	Composition 1	\$ 495.00	N/A	Composition for Film and Animation	\$ 495.00
N/A	Composition 2	\$ 495.00	N/A	Storyboarding	\$ 495.00
N/A	Composition 3	\$ 495.00	N/A	Imaginative Worlds for Entertainment	\$ 495.00

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N/A	Composition 4	\$ 495.00	N/A	Introduction to Creature Design	\$ 495.00
N/A	Introduction to Comic Art	\$ 495.00	N/A	Introduction to Environments	\$ 495.00
N/A	Tonal Drawing and Painting	\$ 495.00	N/A	Analytical Figure Drawing	\$ 495.00
N/A	Fantasy Illustration	\$ 495.00	N/A	Sketching for Environment Design	\$ 495.00
N/A	Beginning Digital Painting	\$ 495.00	N/A	Dynamic Sketching	\$ 495.00
N/A	Digital Painting	\$ 495.00	N/A	Anatomy Bundle (Human & Animal Anatomy, Plus 3D Ecorche)	\$ 1,185.00
N/A	Visual Storytelling: Movie Moments	\$ 495.00			
<b>LAAFA Classroom</b>					
N/A	1-Day Drawing/Painting Training Class Pass*	\$ 95.00	N/A	Composition for Animation and Film	\$ 579.00
N/A	2-Day Drawing/Painting Training Class Pass*	\$ 190.00	N/A	Mixed-Media Drawing	\$ 599.00
N/A	3-Day Drawing/Painting Training Class Pass*	\$ 285.00	N/A	Comic Art: Visual Storytelling	\$ 499.00
N/A	4-Day Drawing/Painting Training Class Pass*	\$ 380.00	N/A	Alla Prima Figure Painting	\$ 599.00
N/A	5-Day Drawing/Painting Training Class Pass*	\$ 475.00	N/A	Alla Prima Portrait Painting	\$ 499.00
N/A	Figure Construction	\$ 579.00	N/A	Alla Prima Painting Master Studies	\$ 499.00
N/A	Head, Hands and Costume Drawing	\$ 579.00	N/A	Portrait/Figure Drawing and Painting	\$ 679.00
N/A	Portrait Painting	\$ 679.00	N/A	Portrait Drawing/Painting	\$ 679.00
N/A	Figure Painting	\$ 579.00	N/A	Background Design	\$ 499.00
N/A	Tonal Portrait Drawing	\$ 599.00	N/A	Basic Drawing Fundamentals	\$ 499.00
N/A	Tonal Figure Drawing	\$ 599.00	N/A	Basic Painting Fundamentals	\$ 499.00
N/A	Figure Drawing	\$ 499.00	N/A	Introduction to Photoshop	\$ 449.00
N/A	Head Drawing	\$ 629.00	N/A	Sketching Environments	\$ 499.00
N/A	Color Theory Painting	\$ 579.00	N/A	Introduction to Zbrush	\$ 449.00
N/A	Life Drawing for Animation	\$ 529.00	N/A	Beginning Portrait Drawing	\$ 499.00
N/A	Life Painting	\$ 499.00	N/A	Introduction to Illustrator	\$ 449.00
N/A	Life Drawing	\$ 499.00	N/A	Introduction to Sketch-Up	\$ 449.00
N/A	Gesture Drawing	\$ 499.00	N/A	Introduction to Maya	\$ 449.00
N/A	Figure Quick Sculpt	\$ 579.00	N/A	Drawing/Painting the Costumed Model	\$ 579.00

\* "Drawing/Painting Training Class Pass" approvals can only be used for CSATTF approved courses.

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	N/A	Portrait Sculpting	\$ 629.00		N/A	Set Illustration	\$ 499.00
	N/A	Figure Sculpting	\$ 629.00		N/A	Introduction to Comic Book Art	\$ 499.00
	N/A	Introduction to Sculpting	\$ 499.00		N/A	Perspective	\$ 499.00
	N/A	2D Anatomy Drawing	\$ 629.00		N/A	Digital Painting From Life	\$ 579.00
	N/A	Ecorche/3D Anatomy	\$ 629.00		N/A	Figure Drawing/Painting	\$ 629.00
	N/A	Imaginatomy	\$ 629.00		N/A	Props and Vehicles	\$ 449.00
	N/A	Landscape Painting	\$ 579.00		N/A	Character Design	\$ 449.00
	N/A	Storyboarding	\$ 499.00		N/A	Drawing for Story	\$ 499.00
	N/A	Basic Drawing Fundamentals	\$ 499.00		N/A	Beginning Portrait Painting	\$ 499.00
	N/A	Dynamic Sketching	\$ 499.00		N/A	Beginning Figure Drawing	\$ 499.00
	N/A	Analytical Head Drawing	\$ 529.00		N/A	Beginning Figure Painting	\$ 499.00
	N/A	Analytical Figure Drawing	\$ 629.00		N/A	Watercolor Painting	\$ 499.00
	N/A	Still Life Painting	\$ 499.00		N/A	Sculpting	\$ 499.00
<b>Mold3D</b>							
	001	Master Organic Modeling	\$ 799.00		011	Fundamentals of Unreal Engine 4	\$ 699.00
	002	Artistic Anatomy	\$ 699.00		012	3D Creature Development	\$ 699.00
	003	Creating Appealing Characters	\$ 699.00		014	Character Rigging	\$ 699.00
	004	Mastering Appealing Heads	\$ 699.00		016	Mastering Unity	\$ 699.00
	005	3D Printing for Character Artists	\$ 699.00		017	Environment Creation for Games	\$ 699.00
	006	Character Sculpting in ZBrush	\$ 699.00		018	Mastering Hard Surface Modeling	\$ 699.00
	007	Look Development for Stylized Characters	\$ 699.00		019	Character Creation for Video Games	\$ 699.00
	008	Material Creation with Substance Designer	\$ 699.00		020	Design Sketching	\$ 699.00
	010	Character Design for Sculptors	\$ 699.00				
<b>Rigging Dojo</b>							
	N/A	Maya API 101	\$ 642.01		N/A	Face Rigging - 101	\$ 642.01
	N/A	Scripting - 101	\$ 642.01		N/A	Production Modeling and Sculpting FACS Facial blendshapes for VFX	\$ 821.99
	N/A	Rigging - 101	\$ 642.01				

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<b>Skillwire</b>						
<b>Skillwire (Classroom)</b>						
	SU100	Complete Intro to SketchUp	\$ 1,200.00		IL104	Illustrator Essentials 4 \$ 300.00
	SU101	SketchUp Essentials 1	\$ 300.00		IL200	Art Department: Illustration \$ 1,500.00
	SU102	SketchUp Essentials 2	\$ 300.00		IL201	Art Department: Graphic Design \$ 1,500.00
	SU103	SketchUp Essentials 3	\$ 300.00		IL301	Illustrator Advanced Workshop \$ 900.00
	SU104	SketchUp Essentials 4	\$ 300.00		3DP1	Getting Started with 3D Printing \$ 99.00
	SU110	Complete Intro to LayOut	\$ 600.00		3DP100	Complete Intro to 3D Printing \$ 1,200.00
	SU111	LayOut Essentials 1	\$ 300.00		3DP101	3D Printing Essentials 1 \$ 300.00
	SU112	LayOut Essentials 2	\$ 300.00		3DP102	3D Printing Essentials 2 \$ 300.00
	SU201	Art Department: Concept Design & Presentation	\$ 1,500.00		3DP103	3D Printing Essentials 3 \$ 300.00
	SU211	Build Accurate Sets in SketchUp	\$ 1,500.00		3DP104	3D Printing Essentials 4 \$ 300.00
	SU212	Model Location Sets	\$ 750.00		3DP200	3D Printing for the Art Department \$ 1,500.00
	SU213	Model Stage Sets	\$ 750.00		3DP301	3D Printing Advanced Workshop \$ 900.00
	SU231	Complete Intro to Photorealistic Rendering	\$ 1,500.00		COM1	Tips & Tricks for getting more out of your Phone or Tablet on the job \$ 99.00
	SU232	Advanced Rendering with Photoshop	\$ 1,500.00		ID100	Complete Intro to InDesign \$ 1,200.00
	SU233	Advanced Rendering with Shaderlight	\$ 750.00		ID101	InDesign Essentials 1 \$ 300.00
	SU234	Advanced Rendering with Thea	\$ 900.00		ID102	InDesign Essentials 2 \$ 300.00
	SU235	Advanced Rendering with Podium	\$ 750.00		ID103	InDesign Essentials 3 \$ 300.00
	SU236	Advanced Rendering with Maxwell	\$ 1,500.00		ID104	InDesign Essentials 4 \$ 300.00
	SU237	Advanced Rendering with V-Ray	\$ 1,800.00		ID200	InDesign for Film, TV, Stage & Entertainment \$ 1,500.00
	SU241	Detailed Construction Documents from SketchUp and LayOut	\$ 1,500.00		ID301	InDesign Advanced Workshop \$ 900.00
	SU251	Model Complex Props, Furnishings & Drapery	\$ 1,500.00		VW100	Complete Intro to Vectorworks \$ 1,200.00
	SU261	Model Terrain, Vegetation & Landscape	\$ 1,500.00		VW101	Vectorworks Essentials 1 \$ 300.00
	SU271	Model Vehicles & Mechs	\$ 1,500.00		VW102	Vectorworks Essentials 2 \$ 300.00
	SU281	Model Complex, Organic Architecture & Structures	\$ 1,500.00		VW103	Vectorworks Essentials 3 \$ 300.00
	SU301	Art Department: SketchUp Workshop	\$ 1,200.00		VW104	Vectorworks Essentials 4 \$ 300.00



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SU302	Art Department: LayOut Workshop	\$ 1,200.00	VW200	Vectorworks for Film, TV, Stage & Entertainment	\$ 1,500.00
SU303	Art Department: Set Modeling Workshop	\$ 900.00	VW301	Vectorworks Advanced Workshop	\$ 900.00
SU304	Art Department: Rendering Workshop	\$ 900.00	AE100	Complete Intro to After Effects	\$ 1,200.00
SU305	Art Department: Complex & Organic Modeling Workshop	\$ 900.00	AE101	After Effects Essentials 1	\$ 300.00
SU306	Art Department Workshop: Augmented/Virtual Reality & SketchUp for the Motion Picture Industry	\$ 900.00	AE102	After Effects Essentials 2	\$ 300.00
SU307	Art Department Workshop: SketchUp for 3D Printing	\$ 900.00	AE103	After Effects Essentials 3	\$ 300.00
SU308	Art Department Workshop: SketchUp for CNC & Laser Cutting	\$ 900.00	AE104	After Effects Essentials 4	\$ 300.00
PS100	Complete Intro to Photoshop	\$ 1,200.00	AE200	After Effects for Film, TV, Stage & Entertainment	\$ 1,500.00
PS101	Photoshop Essentials 1	\$ 300.00	AE301	After Effects Advanced Workshop	\$ 900.00
PS102	Photoshop Essentials 2	\$ 300.00	RN100	Complete Intro to Rhino	\$ 1,200.00
PS103	Photoshop Essentials 3	\$ 300.00	RN101	Rhino Essentials 1	\$ 300.00
PS104	Photoshop Essentials 4	\$ 300.00	RN102	Rhino Essentials 2	\$ 300.00
PS200	Art Department: Image Editing	\$ 1,500.00	RN103	Rhino Essentials 3	\$ 300.00
PS201	Art Department: Concept Design	\$ 1,500.00	RN104	Rhino Essentials 4	\$ 300.00
PS202	Art Department: Graphic Design	\$ 1,500.00	RN200	Rhino for Film, TV, Stage & Entertainment	\$ 1,500.00
PS203	Art Department: 3D Texturing	\$ 1,500.00	RN301	Rhino Advanced Workshop	\$ 900.00
PS301	Photoshop Advanced Workshop	\$ 900.00	LR100	Complete Intro to Lightroom	\$ 600.00
IL100	Complete Intro to Illustrator	\$ 1,200.00	LR101	Lightroom Essentials 1	\$ 300.00
IL101	Illustrator Essentials 1	\$ 300.00	LR102	Lightroom Essentials 2	\$ 300.00
IL102	Illustrator Essentials 2	\$ 300.00	LR200	Lightroom for Film, TV, Stage & Entertainment	\$ 750.00
IL103	Illustrator Essentials 3	\$ 300.00	LR301	Lightroom Advanced Workshop	\$ 900.00
<b>Skillwire (Online)</b>					
SU100	Complete Intro to SketchUp	\$ 1,200.00	IL104	Illustrator Essentials 4	\$ 300.00
SU101	SketchUp Essentials 1	\$ 300.00	IL200	Art Department: Illustration	\$ 1,500.00
SU102	SketchUp Essentials 2	\$ 300.00	IL201	Art Department: Graphic Design	\$ 1,500.00
SU103	SketchUp Essentials 3	\$ 300.00	IL301	Illustrator Advanced Workshop	\$ 900.00
SU104	SketchUp Essentials 4	\$ 300.00	3DP1	Getting Started with 3D Printing	\$ 99.00

**Contract Services Administration Training Trust Fund ("CSATTF")  
2018/2019 Approved Skills Training - Local #705, 800, 839 & 892**

**Course Selection Form (One selection per form, you MUST check one and only one selection)**

SU110	Complete Intro to LayOut	\$ 600.00	3DP100	Complete Intro to 3D Printing	\$ 1,200.00
SU111	LayOut Essentials 1	\$ 300.00	3DP101	3D Printing Essentials 1	\$ 300.00
SU112	LayOut Essentials 2	\$ 300.00	3DP102	3D Printing Essentials 2	\$ 300.00
SU201	Art Department: Concept Design & Presentation	\$ 1,500.00	3DP103	3D Printing Essentials 3	\$ 300.00
SU211	Build Accurate Sets in SketchUp	\$ 1,500.00	3DP104	3D Printing Essentials 4	\$ 300.00
SU212	Model Location Sets	\$ 750.00	3DP200	3D Printing for the Art Department	\$ 1,500.00
SU213	Model Stage Sets	\$ 750.00	3DP301	3D Printing Advanced Workshop	\$ 900.00
SU231	Complete Intro to Photorealistic Rendering	\$ 1,500.00	COM1	Tips & Tricks for getting more out of your Phone or Tablet on the job	\$ 99.00
SU232	Advanced Rendering with Photoshop	\$ 1,500.00	ID100	Complete Intro to InDesign	\$ 1,200.00
SU233	Advanced Rendering with Shaderlight	\$ 750.00	ID101	InDesign Essentials 1	\$ 300.00
SU234	Advanced Rendering with Thea	\$ 900.00	ID102	InDesign Essentials 2	\$ 300.00
SU235	Advanced Rendering with Podium	\$ 750.00	ID103	InDesign Essentials 3	\$ 300.00
SU236	Advanced Rendering with Maxwell	\$ 1,500.00	ID104	InDesign Essentials 4	\$ 300.00
SU237	Advanced Rendering with V-Ray	\$ 1,800.00	ID200	InDesign for Film, TV, Stage & Entertainment	\$ 1,500.00
SU241	Detailed Construction Documents from SketchUp and LayOut	\$ 1,500.00	ID301	InDesign Advanced Workshop	\$ 900.00
SU251	Model Complex Props, Furnishings & Drapery	\$ 1,500.00	VW100	Complete Intro to Vectorworks	\$ 1,200.00
SU261	Model Terrain, Vegetation & Landscape	\$ 1,500.00	VW101	Vectorworks Essentials 1	\$ 300.00
SU271	Model Vehicles & Mechs	\$ 1,500.00	VW102	Vectorworks Essentials 2	\$ 300.00
SU281	Model Complex, Organic Architecture & Structures	\$ 1,500.00	VW103	Vectorworks Essentials 3	\$ 300.00
SU301	Art Department: SketchUp Workshop	\$ 1,200.00	VW104	Vectorworks Essentials 4	\$ 300.00
SU302	Art Department: LayOut Workshop	\$ 1,200.00	VW200	Vectorworks for Film, TV, Stage & Entertainment	\$ 1,500.00
SU303	Art Department: Set Modeling Workshop	\$ 900.00	VW301	Vectorworks Advanced Workshop	\$ 900.00
SU304	Art Department: Rendering Workshop	\$ 900.00	AE100	Complete Intro to After Effects	\$ 1,200.00
SU305	Art Department: Complex & Organic Modeling Workshop	\$ 900.00	AE101	After Effects Essentials 1	\$ 300.00
SU306	Art Department Workshop: Augmented/Virtual Reality & SketchUp for the Motion Picture Industry	\$ 900.00	AE102	After Effects Essentials 2	\$ 300.00
SU307	Art Department Workshop: SketchUp for 3D Printing	\$ 900.00	AE103	After Effects Essentials 3	\$ 300.00

**Contract Services Administration Training Trust Fund ("CSATTF")  
2018/2019 Approved Skills Training - Local #705, 800, 839 & 892**

**Course Selection Form (One selection per form, you MUST check one and only one selection)**

SU308	Art Department Workshop: SketchUp for CNC & Laser Cutting	\$ 900.00	AE104	After Effects Essentials 4	\$ 300.00
PS100	Complete Intro to Photoshop	\$ 1,200.00	AE200	After Effects for Film, TV, Stage & Entertainment	\$ 1,500.00
PS101	Photoshop Essentials 1	\$ 300.00	AE301	After Effects Advanced Workshop	\$ 900.00
PS102	Photoshop Essentials 2	\$ 300.00	RN100	Complete Intro to Rhino	\$ 1,200.00
PS103	Photoshop Essentials 3	\$ 300.00	RN101	Rhino Essentials 1	\$ 300.00
PS104	Photoshop Essentials 4	\$ 300.00	RN102	Rhino Essentials 2	\$ 300.00
PS200	Art Department: Image Editing	\$ 1,500.00	RN103	Rhino Essentials 3	\$ 300.00
PS201	Art Department: Concept Design	\$ 1,500.00	RN104	Rhino Essentials 4	\$ 300.00
PS202	Art Department: Graphic Design	\$ 1,500.00	RN200	Rhino for Film, TV, Stage & Entertainment	\$ 1,500.00
PS203	Art Department: 3D Texturing	\$ 1,500.00	RN301	Rhino Advanced Workshop	\$ 900.00
PS301	Photoshop Advanced Workshop	\$ 900.00	LR100	Complete Intro to Lightroom	\$ 600.00
IL100	Complete Intro to Illustrator	\$ 1,200.00	LR101	Lightroom Essentials 1	\$ 300.00
IL101	Illustrator Essentials 1	\$ 300.00	LR102	Lightroom Essentials 2	\$ 300.00
IL102	Illustrator Essentials 2	\$ 300.00	LR200	Lightroom for Film, TV, Stage & Entertainment	\$ 750.00
IL103	Illustrator Essentials 3	\$ 300.00	LR301	Lightroom Advanced Workshop	\$ 900.00

**The Skills Training Application consists of three (3) forms. All forms listed below MUST be completed, signed and returned to CSATTF.**

- 1. Course Pre-Approval Form**
- 2. Course Selection Form**
- 3. Reimbursement Acknowledgement Form**

**Please allow 1-2 weeks for processing.**

*In order to attend Skills Training courses, your Skills Training Application MUST be approved by CSATTF prior to taking the requested course. You are not approved until you have received written verification, via email, from CSATTF.*

**NO EXCEPTIONS WILL BE MADE**



2710 WINONA AVENUE  
BURBANK, CA 91504

T 818.847.0040  
F 818.847.0048  
www.csatf.org

## 2018/2019 Vendor Provided Training Reimbursement Policy and Request Form

In order to be reimbursed, you must provide Contract Services Administration Training Trust Fund (CSATTF) with sufficient documentation to substantiate that you are eligible for reimbursement and that you incurred the expense for which you are seeking reimbursement.

This program, which is administered by CSATTF on behalf of your employers, has been created to provide reimbursements to you (or payments to vendors) for certain eligible training expenses that you incur in connection with your employment. This program is an "accountable plan" as provided in Internal Revenue Code Section 62(a)(2)(A) and the Treasury Regulations promulgated there under. To receive reimbursement for your eligible employment related expenses (or for the vendors providing you with training), you must meet several requirements. You will be required to return to CSATTF within a reasonable time after you discover the error, any excess reimbursement that is made to you in the event of any inadvertent overpayment.

- Reimbursement of 2/3 of course cost may be reimbursed if all conditions are met.
- Both your application and the course must have been pre-approved by CSATTF.
- The entire course must be successfully completed. Incomplete/unsuccessfully completed courses will **not** be reimbursed.
- One "Reimbursement Policy and Request Form" must be submitted for each course.
- Reimbursement requests must be completed and submitted with supporting documentation within forty-five (45) days after course completion date.
- Receipts for cash payments are **not** eligible for reimbursement.

**Submit one signed form per course and return it with the following items:**

1. Certificate of Completion issued by the vendor that includes the course description and vendor's name **or** a letter from the vendor indicating successful course completion.
2. Proof of Payment: Copy of your credit card receipt/credit card statement with the transaction line item reflecting the charges, or the front and back of canceled check and additional information if requested.
3. Copy of the vendor invoice **or** a copy of the course attendance record.

Please allow 2-4 weeks for processing.

Print all information completely and legibly. Personal information will be updated accordingly.

Name: \_\_\_\_\_ Last four digits of SSN: \_\_\_\_\_

Local: \_\_\_\_\_ Classification: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell #:  (None) ( ) - \_\_\_\_\_ Home #:  (None) ( ) - \_\_\_\_\_ Email:  \_\_\_\_\_

Vendor Name: \_\_\_\_\_ Course Name: \_\_\_\_\_ Date Completed: \_\_\_\_\_

**I have read, understood and agree to all the terms and conditions listed above:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return this form with supporting documentation via email to [skillstraining@csatf.org](mailto:skillstraining@csatf.org), in person, by fax or mail.**

CSATTF Attn: Skills Training  
2710 Winona Avenue  
Burbank, CA 91504

Phone Number: 818.847.0040 extension 1260  
Fax Number: 818.847.0048

**For Office Use Only**

Approved Date: \_\_\_\_\_ Course Cost: \$ \_\_\_\_\_

Reimbursement Amount (2/3): \$ \_\_\_\_\_ Approved by: \_\_\_\_\_ Code: \_\_\_\_\_