



# ROBERT'S RULES CHEAT SHEET



TO	SAY
Adjourn	"I move to adjourn."
Recess	"I move to recess for/until..."
Call attention to a procedural fault	"Point of privilege..."
End debate and vote on question	"I move the previous question."
Suspend further consideration	"I move to table this matter."
Amend a motion	"I move to amend this motion by..."
Introduce a main motion	"I move that..."
Reconsider a previous motion	"I move to reconsider..."
Cancel a previous motion	"I move to rescind..."